

STAMP
AREA

ADDRESS
AREA

BARCODE AREA

Return Address

Cover Panel

OUTSIDE / FRONT

— **SAFE ZONE:**

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

Keep all elements away from the blue line (Safe Zone).

— **TRIMMING ZONE:**

Please allow 0.125 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

— **BLEED ZONE 0.125 inches:**

Make sure to extend the background images or colors all the way to the edge of the black outline.

..... **FOLD LINE**

IMPORTANT

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

Final Size: 9 inches x 12 inches

Size with Bleed: 9.125 inches x 12.125 inches

INSIDE / FRONT

— SAFE ZONE:

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

Keep all elements away from the blue line (Safe Zone).

— TRIMMING ZONE:

Please allow 0.125 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

— BLEED ZONE 0.125 inches:

Make sure to extend the background images or colors all the way to the edge of the black outline.

..... FOLD LINE

IMPORTANT

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

Final Size: 9 inches x 12 inches

Size with Bleed: 9.125 inches x 12.125 inches